



Intellectual Property Office of the Philippines

Document No.  
IPOP HL-SOP-BOT-01-F01

BUREAU OF TRADEMARKS

Rev. No. 02

**TRADEMARK APPLICATION FORM**  
(Prescribed Form)

Issued by:  
BOT

Date:  
10/10/2016

**1. Applicant (\* MANDATORY FIELDS)** *Please print legibly*

Name\*

Natural

Juridical

Country of Residence or Incorporation\*

Complete Address\*

Telephone\*

Facsimile

E-mail Address\*

Name(s) and address(es) of other applicant(s) *(Use extra sheets if necessary)*

**2. Resident Agent or Authorized Representative**

Agent/Name and Position of Company's Authorized Representative

Complete Address in the Philippines

**3. The Mark** *(Place a copy of the mark in the box. The mark should be clear enough to be reproduced and digitized)*

	<b>Title of the Mark</b>
	<b>Claim of Color(s)</b>
	<b>Transliteration/Translation</b>
	<b>Disclaimer</b>
	<b>Claim for convention priority</b> Country _____ Application No. _____ Date of Filing _____
	<b>Tick off those that apply</b> <input type="checkbox"/> The mark is three-dimensional. <input type="checkbox"/> The application is for collective mark. <input type="checkbox"/> The mark is a stamped or marked container of goods.

**4. Goods and/or services covered by the application (Use additional sheet(s) if necessary)**

**5. Printed Name and Signature**

**6. Type of Entity**

Big (Total Assets: More than Php 100M)

Small (Total Assets: Php 100M or less)

*Note: For payments made by cheque or postal money order, it should be payable to the **INTELLECTUAL PROPERTY OFFICE.***

**IMPORTANT REMINDERS:**

**Pursuant to Section 124.2 and Section 145 of R.A. 8293**

- 1) The applicant or the registrant shall file **DECLARATION OF ACTUAL USE (DAU)** of the mark with evidence to that effect, as prescribed by the Regulations within three (3) years from the filing date of application. Otherwise, the application shall be **REFUSED** or the mark shall be **REMOVED** from the Register by the Director.
- 2) A certificate of registration shall remain in force for ten (10) years; provided, that the registrant shall file a **DECLARATION OF ACTUAL USE** to that effect, or shall show valid reasons based on the existence of obstacles to such use, as prescribed by the Regulations, within one (1) year from the fifth (5<sup>th</sup>) anniversary of the date of registration of the mark. Otherwise, the mark shall be **REMOVED** from the Register by the Office.